United States Department of State

FOREIGN AFFAIRS MANUAL

VOLUME 9 – VISAS

Change Transmittal: VISA-2022
Date: September 12, 2013

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9 FAM 40.22
NOTES

Changes

1. This Change Transmittal updates 9 FAM 40.22 Notes to correct a misspelling.
2. Current changes are shown in ***italic*** and ***dark magenta*** to make it easier for the reader to identify them. However, if 50% or more of the subchapter is being revised, the ***italic*** and ***dark magenta*** can make it harder to identify changes. In those cases, normal black font is used throughout.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
4. The office responsible for the material in this subchapter is **CA/VO/L/R**. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions (Paper Copies)

1. Remove and discard the old 9 FAM 40.22 Notes (CT:VISA-1493; 09-02-2010) and insert the new 9 FAM 40.22 Notes (CT:VISA-2022; 09-12-2013).
2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:VISA-2022 and initial.

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1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.